



Renton Technical College

PARKING VIOLATION APPEAL FORM

If you feel that the parking citation you received was not justified, do not pay the fine and use this form to file an appeal. You must file the appeal within fifteen (15) days of the violation date on the parking citation. If fifteen (15) days have passed since the violation, you must pay the fine. Please type or print legibly. Bring, email or mail this form, with a copy of your ticket attached, to RTC Public Safety Department, 3000 NE Fourth Street Renton, WA. 98056.

The Vice-President of Students or/his/her designee will use your written statement to decide whether to uphold, reduce or waive the fine. You will get a copy of that decision my mail.

APPELLANT'S NAME: (LAST)		(FIRST)	
ADDRESS: (STREET)			
(CITY, STATE, ZIP CODE)			
TELEPHONE # (w/Area Code):			
STUDENT/EMPLOYEE IDENTIFICATION# (SID/EID):			
STATUS (CHECK ONE): STUDENT FACULTY STAFF VOLUNTEER VISITOR			
RTC CITATION #:		DATE OF CITATION:	
VEHICLE LICENSE & STATE:		RTC PERMIT NUMBER:	

REASON FOR APPEAL: In the space below, share your reasons for challenging this citation. Be clear and complete. Attach additional pages diagrams, etc. if necessary: the Vice-President of Students or his/her designee may deny an appeal for lack of information. When deciding your case it will be decided according to the RTC parking and traffic rules and regulations. Please note that being late for class, not seeing the signs, forgetting to display your permit, parking illegally for just a few minutes or because other people do it; are not justifiable reasons for granting an appeals and overturning a citation.

Statement:

This is an accurate and complete statement of my reason for appealing this citation.

Signature:

Date: