

3000 Northeast Fourth Street
Renton, WA 98056-4195
425-235-2352

THIS SECTION MUST BE COMPLETED

Name: _____
Last First MI

RTC Student ID _____ SSN _____

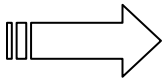
Previous Name: _____

Phone _____ Years of attendance? _____

I attended Tech Prep through my high school and would like my credits transcribed.

Number of transcripts requested _____

Unofficial Transcripts can be printed from www.RTC.edu under Online Services.



STUDENT SIGNATURE _____

(Transcript requests **MUST** have written signature. Please allow 4 – 5 business days for processing.)

1. When do you want your transcript(s) mailed?

- Immediately
- After my current quarter grades are posted. (qtr _____ yr _____)
- After cert/deg has been posted to transcript (sm fall wtr spr

2. Mail transcripts to address below. **ONE FORM PER MAILING ADDRESS**

Person/Business
Agency/College _____
Address _____
City, State, Zip _____

RTC DOES NOT FAX TRANSCRIPTS

Mail or Fax Form to:
Registration
Renton Technical College
3000 Northeast Fourth Street
Renton, WA 98056-4195

Fax: 425-235-7826