



Renton Technical College

3000 Northeast Fourth Street  
Renton, WA 98056  
425-235-2352  
Fax: 425-235-7826  
www.RTC.edu

# CERTIFICATE APPLICATION

Student ID Number: \_\_\_\_\_ Date: \_\_\_\_\_

Name: \_\_\_\_\_  
(Type your name as you would like it to appear on your certificate)

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_

Phone: \_\_\_\_\_

Quarter/Year you expect to complete certificate requirements:  Summer  Fall  Winter  Spring Year: \_\_\_\_\_

Check the following if you are using transferred-in credits towards this certificate:

Yes, I am using credits from other colleges to complete the certificate (all official transcripts must be on file and a transcript evaluation request must be completed).

**Note:** Your certificate will be mailed to you after final grades are posted. Allow 4 to 6 weeks for processing.

*I, the student, understand that I am responsible for ensuring that I have met all of the requirements for the certificate for which I am applying. Typing your name in the space below is your electronic signature.*

\_\_\_\_\_  
Student Signature

**REQUIRED – CHECK THE CERTIFICATE(S) THAT YOU ARE APPLYING FOR FROM THE LIST ON THE NEXT PAGE OF THIS FORM**

**CHECK ALL THAT APPLY**

**Full-Time Programs**

- Accounting Clerk
- Accounting Paraprofessional
- Administrative Office Management
- Administrative Office Management/Office Management
- Administrative Office Management/Entrepreneurship & Sm.Bus.
- Anesthesia Technician
- Applications Developer
- Auto Body Repair & Refinishing
- Automotive Technology
- Band Instrument Repair Technology
- Basic Machining
- Basic Welding
- Certified Office Professional/Office Support Specialist
- Civil CADD
- Commercial Building Engineering
- Computer Applications
- Computer Applications - Accelerated
- Computer Network Technology
- Computer Numerical Control
- Computer Science
- Construction Management
- Construction Trades Preparation
- Cosmetology
- Culinary Arts
- Custodial Training
- Dental Assistant
- Early Childhood Careers
- Engineering Design Technology
- Industrial Engineering
- International NCLEX Preparation Registered Nurse
- Kitchen Major Appliance Technology
- Land Surveying/Field Survey Technician
- Land Surveying/Land Survey Technician
- Laundry Major Appliance Technology
- Legal Secretary/Legal Assistant
- Licensed Practical Nurse
- Major Appliance and Refrigeration Technology
- Massage Therapy Practitioner
- Medical Assistant
- Medical Coding Specialist
- Medical Receptionist
- Medical Reimbursement Specialist
- Ophthalmic Assistant
- Pharmacy Technician
- Precision Machining Technologies

- Professional Baking
- Refrigeration Technology
- Surgical Technologist
- Welding

**Short-Term Programs**

- Bank Teller
- Basic Computer Applications
- CAD/Programming Administration
- CAD/Surveying Administration
- Central Service Technician
- Child Development Associate
- Children With Special Needs
- Computer Aided Drafting
- Computer Applications - Advanced
- Computer Programming
- Electrical Plant Maintenance
- Electronic Service Technician
- External Diploma Program (EDP)
- General Education Development Program (GED)
- Industrial Studies
- Language & Culture
- Language Interpreter
- Legal Office Assistant
- Management of Childcare Programs
- Medical Office Certificate
- Nursing Assistant
- Office Assistant/Receptionist
- Phlebotomy Technician
- Practical Accounting for Small Business
- Professional Technical Education
- Property Maintenance
- School Age Child Care
- Supervision and Management
- Veterinary Assistant
- World Language & Culture

Other: \_\_\_\_\_