Agenda Items

I. STUDY SESSION

1. Call to Order
   Board Chair Tim Cooper called the Study Session to order at 1:18 P.M. and noted that a quorum was present.

2. Review of Certificate of Participation
   Vice President of Finance and Administration Jacob Jackson presented an overview of the college's Certificates of Participation (COPs). He reported that the college currently has ten active COPs and explained that COPs require an identified revenue stream for repayment and may not be paid using state allocation funds. He noted that repayment timelines vary depending on the type of project financed.
   VP Jackson reviewed areas supported by COP funding, including technology services, campus operations, facilities, and debt service.
   In response to a question from Vice Chair Zappone, VP Jackson reported that a contractor has been secured for the Building J remodel, with construction anticipated to begin on June 24 and completion projected for Summer Quarter 2027. Chair Cooper asked about alternative financing mechanisms, and VP Jackson stated that COPs are currently the only available method. Chair Cooper also inquired about capacity for additional COPs; VP Jackson advised against pursuing additional COPs until existing obligations are reduced.

3. SBCTC New Allocation Model Presentation
   VP Jackson presented an overview of the State Board for Community and Technical Colleges' new allocation model, approved in October. He explained that the updated model more directly ties funding to student enrollment and activity, reflecting a shift toward a "dollars follow the student" approach.

4. Adjournment
   Trustee Zappone moved to adjourn the Study Session. Trustee Norouzi seconded, and the motion carried unanimously.

II. REGULAR BOARD MEETING

1. Call to Order
   Chair Cooper called the Regular Meeting of the Board of Trustees to order at 3:02 P.M. and noted that a quorum was present.

2. Adoption of Minutes
   Trustee Zappone moved to approve the minutes of the April 15, 2026 Board Meeting. Trustee Norouzi seconded, and the motion carried unanimously.

3. Communications
   A. General Information/Introductions
      There were no introductions.

   B. Correspondence
      There was no correspondence.

   C. Public Comments from the Audience
      There were no public comments.

   D. Student Leadership
      Interim Director of Student Life Le'Onna Lee provided updates on commencement and student activities. Planning for commencement is ongoing, with approximately 300 students having RSVP'd and over 1,000 students applying for graduation. Two student speakers will be selected for the ceremony, with applications currently under review.
      The Graduation and Transfer Fair is scheduled for She also shared that communications have been distributed regarding emergency funding available to assist students with cap and gown costs.

   E. Renton Federation of Teachers
      Dr. Huma Mohibullah reported that agreement has been reached for high-demand funding for 2026, with negotiations for 2027 underway. She acknowledged faculty for their adaptability during the recent Canvas outage and expressed appreciation for Information Technology and e-Learning teams for their support. She also noted ongoing Instruction Strong meetings and recognized the contributions of Shannon Mattson, Dean of Advanced Manufacturing, following her departure from the college.

   F. Written Communication Reports
      Chair Cooper thanked Zefire and Warren for their video report.

4. Discussion/Reports
   A. Financial/Budget Status

VP Jackson reported that the college has collected approximately 92% of annual revenue, which is ahead of projections, with tuition and fee revenue performing above expectations due to increased enrollment.
Expenditures are currently at approximately 84.5% of budget, and the college is projecting an estimated $292,000 surplus for the fiscal year.
Facilities updates included:
Building L: Project delayed
Building C: Majority of work completed
Building J: Second and third floor remodel scheduled to begin June 24
Funding Hub (Building I): Project has been re-bid following disqualification of the initial bidder
Parking lot lighting: Upgrades completed in several lots, with additional improvements planned

5. Board of Trustees
   A. Legislative Action Liaison Report
   Vice Chair Zappone encouraged trustees and college representatives to engage with legislators outside of the legislative session, noting that this is often when policymakers have greater availability for discussion.

   B. Foundation Liaison Report
   Carrie Shaw, Executive Director of the Foundation, reported that the Exceptional Employee Awards were recently held and recognized award recipients. She also noted coordination with Financial Aid to support students in applying remaining scholarship or grant funds toward commencement regalia expenses.

6. Meetings
   The next regular Board meeting is scheduled for June 17, 2026.

7. Adjournment
   Trustee Zappone moved to adjourn the meeting. Trustee Norouzi seconded, and the motion carried unanimously. The meeting adjourned at 3:29 P.M.