2019-2020 Verification Worksheet
Independent Student
Financial Aid Office ▪ Ph# 425-235-5841 ▪ Fax# 425-235-2434

V5-I

Your application was selected for review in a process called verification. The law says that before awarding Federal Student Aid, we may ask you to confirm the information you reported on your FAFSA. To verify that you provided correct information, we will compare your FAFSA with the information on this worksheet and with any other required documents. If there are differences, the financial aid office will make the correction electronically.

You must complete and sign this worksheet and submit the form and other required documents to the financial aid office as soon as possible.

A. Student's Information

Last Name	First Name	M.I.

Student's ID Number	SSN	DOB

B. Family Information

List below the people in your household. Include:

- Yourself and your spouse, if you are married.
- Your children **if you will provide more than half of their support from July 1, 2019, through June 30, 2020, even if the children do not live with you.**
- Other people **if they now live with you and you provide more than half of their support and will continue to provide more than half of their support through June 30, 2020.**
- Number in College: For any household member who is, or will be, enrolled <u>at least half time</u> in a degree, diploma, or certificate program at an eligible postsecondary educational institution any time between July 1, 2019, and June 30, 2020, include the name of the college.

Full Name	Age	Relationship	College	Will be Enrolled at Least Half Time (Yes or No)
		Self	*Renton Technical College*	

C. Verification of Income Information for Student TAX FILERS

In 2017, did you and your spouse (if you are married) file Income Tax? (Check only one box below)

☐ Yes, and I/we used the IRS Data Retrieval Tool to transfer the tax return information into my FAFSA.

☐ Yes, but I/we was/were unable or choose not to use the IRS Data Retrieval Tool. My/our IRS Tax Return Transcript is provided ☐ or will be provided later ☐

☐ Yes, but I/we amended the 2017 tax return. **If you select this option, you must submit an IRS Tax Return Transcript AND a signed copy of your 1040X.**

☐ No, but I/we have been granted a filing extension by the IRS. **If you select this option, you must submit a copy of your IRS Form 4868 AND W-2 forms**.

*** To obtain a *2017 **IRS Tax Return Transcript***, go to www.IRS.gov, click "Get Your Tax Record", select Get Transcript Online or By Mail, or call 1-800-908-9946.

Student's Name _____ SID _____

D. Verification of Income Information for Student NON-TAX FILERS

Complete this section if you and your spouse will not file and <u>are not required</u> to file a 2017 income tax return with the IRS.

☐ My spouse and I were not employed and had no income earned from work in 2017.

☐ My spouse and/or I were employed in 2017 but were not required to file a 2017 income tax and have listed below the names of all employers and the amounts earned in 2017. List every employer even if the employer did not issue a W-2 form. Please provide copies of all 2017 W2 forms issued to you and your spouse by the employers. **If you select this option, you must provide confirmation of non-filing from the IRS or other relevant tax authority dated on or after October 1, 2017 that indicates a 2017 income tax return was not filed with the IRS.**

☐ Check here if confirmation of non-filing is provided ☐ Check here if the confirmation of non-filing will be provided later

*** To obtain a *Wage & Income Transcript* or a *Verification of Non-Filing Letter*, go to www.IRS.gov, click "Get Your Tax Record", the transcript and letter are available using Get Transcript Online or complete Form 4506-T, or call 1-800-908-9946.

Employer's Name	IRS W-2 Provided?	Amount Earned in 2017

E. High School Completion Status

Provide <u>one</u> of the following documents that indicate your high school completion status when you begin college in 2019–2020:

☐ A copy of your high school diploma.

☐ For students who completed secondary education in a foreign country, a copy of the "secondary school leaving certificate" or other similar document.

☐ A copy of your final official high school transcript that shows the date when the diploma was awarded.

☐ A copy of a State Certification or transcript you received after passing a State-authorized examination that is recognized as the equivalent of a high school diploma (GED test, HiSET, TASC, or other State-authorized examination).

☐ A copy of homeschool completion credential, or a transcript (or equivalent) signed by your parent or guardian listing the secondary courses completed and documenting the successful completion of a secondary school education in a homeschool setting.

☐ An academic transcript that indicates you have successfully completed at least a two-year program that is acceptable for full credit toward a Bachelor's degree.

F. Identity and Statement of Educational Purpose

Will you appear in person to provide the Identity and Statement of Educational Purpose?

☐ Yes, proceed to section **G** and <u>skip</u> section **H**

☐ No, proceed to section **H** and <u>skip</u> section **G**

G. TO BE SIGNED AT THE SCHOOL - Identity and Statement of Educational Purpose

☐ I am appearing in person at Renton Technical College to verify my identity by presenting an unexpired valid government-issued photo identification (ID), such as, but not limited to, a driver's license, other state-issued ID, or passport. A Financial Aid staff member will maintain a copy of my photo ID with the date it was received and reviewed.

<u>In addition, I must sign, in the presence of the financial aid staff, the following:</u>

Statement of Educational Purpose

I certify that I _____ am the individual signing this Statement of Educational Purpose and that the Federal student
         (Student's full name)
financial assistance I may receive will only be used for educational purposes and to pay the cost of attending Renton Technical College for 2019-2020.

Student's Signature _____ Student's ID # _____ Date _____

Student's Name _____ SID _____

H. TO BE SIGNED WITH NOTARY - Identity and Statement of Educational Purpose

☐ I am unable to appear in person at Renton Technical College to verify my identity, I am providing:
   (a) A copy of the unexpired valid government-issued photo identification (ID) that is acknowledged in the notary statement below, such as but not limited to a driver's license, other state-issued ID, or passport; and
   (b) The original notarized Statement of Educational Purpose provided below.

Statement of Educational Purpose

I certify that I _____ am the individual signing this Statement of Educational Purpose and that the Federal student
                              (Student's full name)
financial assistance I may receive will only be used for educational purposes and to pay the cost of attending <u>Renton Technical College</u> for **2019-2020**.

Student's Signature_____ Student's ID # _____ Date _____

Notary's Certificate of Acknowledgement

State of _____ City/County of _____ On _____ , before me,
                                                                                                    (Date)
_____ personally appeared, _____ , and provided to me on basis of satisfactory
        (Notary's name)   (Printed name of signer)
evidence of identification _____ to be the above-named person who signed the foregoing instrument.
                              (Type of government-issued photo ID provided)

WITNESS my hand and official seal _____ My commission expires on _____
             (seal)   (Notary signature)   (Date)

I.   Certification and Signatures

By signing below, I certify that all of the
information reported is complete and correct.

> WARNING: If you purposely give false or
> misleading information you may be fined,
> sent to prison, or both.

_____   _____
Student's Signature   Date